



#### Personnel

10770 West Oakland Park Blvd. · Sunrise, FL 33351 · P: 954.838.4522

## **SEASONAL COUNSELOR I**

- DATE:** November 26, 2012 – Open until filled.
- SALARY:** \$7.67 per hour (\$7.80 per hour - effective 1/1/13)
- NATURE OF WORK:** Assists in the running of various activities within the Leisure Services Summer Recreation Program, including interacting with children in a camp setting, following camp rules and policies, and assisting with general custodial responsibilities.
- HOURS:** 40 hours (varied)  
June 12, 2013 - August 9, 2013
- WORKSITE LOCATION:** Leisure Services Department  
10610 West Oakland Park Blvd., Sunrise
- EXPERIENCE:**
- Must have basic knowledge of recreational activities.
  - **Must be at least 16 years of age**, and have completed the eighth school grade.
  - Basic swimming skills preferred.
- HOW TO APPLY:** Please submit a completed City of Sunrise Employment Application to the Personnel Department. Copies of the following must be submitted with application.
- 1) Social Security Card,
  - 2) Driver's License or School I.D. and Birth Certificate,
  - 3) Proof of education (highest completed grade level) to the Personnel Department.

It shall be the policy of the City of Sunrise to hire well-qualified persons to perform the many tasks necessary in providing the services the City is called upon to render. An integral part of this policy is to provide equal employment opportunity for all persons for employment and to recruit and administer hiring, working conditions, benefits and privileges of employment, compensation, training, appointments for advancement, including upgrading and promotions, transfers, and terminations of employment including layoffs and recalls for all employees without discrimination because of race, color, religion, national origin, sex, marital status, sexual orientation, genetic information, age or physical or mental disabilities who are qualified for the jobs they are seeking. As provided in the Florida Statutes, preference in initial appointment will be given to applicants who are eligible for Veterans' Preference. Eligible applicants must complete the Veterans' Preference section of the application at the time it's submitted, and include a copy of their DD214 (separation papers) indicating character of service. Applicants must also include any additional required documents to support their level of preference eligibility such as their VA Letter of Disability, if applicable.

**EQUAL OPPORTUNITY EMPLOYER - M/F/D/V**